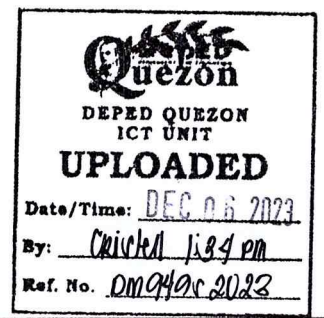




Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE



01 December 2023

DIVISION MEMORANDUM
DM NO 949 s. 2023

2023 DIVISION MUSABAQAH

TO: Assistant Schools Division Superintendents
CID and SGOD Chiefs
Education Program Supervisors
Public Schools District Supervisors (Gumaca East/West, Atimonan I, Lopez East/West and Calauag East)
Concerned Elementary and Secondary School Heads,
All Others Concerned

1. This Office through the Curriculum Implementation Division - Instructional Management Section (CID-IMS), shall conduct the **2023 Division Musabaqah** for ALIVE learners on December 9, 2023 8:00 a.m. - 5:00 p.m. at Gumaca National High School Training Center, Gumaca, Quezon.
2. The contest categories are Harf Touch, Arabic Language Spelling, Islamic Values Education Quiz Bee, Qur-an Reading and Call to Prayer. Please refer to Enclosure No. 1 for the General Guidelines and Enclosure No. 2 for the Technical Working Group.
3. Foods of the participants and concerned individuals shall be charged to Madrasah Education Fund while transportation shall be charged to School MOOE/local funds subject to usual accounting and auditing rules.
4. Technical Working Group and other concerned personnel who rendered service for this activity shall be entitled to a Compensatory Time-off (CTO) as per CSC and DBM Joint Circular No. 2, s. 2004 on Non- Monetary Remuneration for Overtime Service Rendered while teaching personnel shall be given service credit as per DO 53, s. 2003 titled Updated Guidelines on Grant of Service Credits to Teachers.
5. Immediate dissemination of this Memorandum is desired.

ROMMEL C. BAUTISTA, CESOV
Schools Division Superintendent

cid-ims/aci/12/01/2023
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Enclosure No. 1 to DM No. 949, s. 2023

General Guidelines on the Conduct of Division Musabaqah 2023

1. The skills exhibition is open to all learners attending ALIVE classes in the Public Schools.
2. Participants should have registered and complied with the following requirements prior to the activity
 - Parent's Consent
 - NSO Birth Certificate
 - Accomplished Entry Form and
 - SF 10
3. Those who fail to comply with the requirements and the qualifications specific to each category shall disqualify from participation.
4. Filled out entry form should be submitted before the conduct of the activity.
5. The participants shall be given a control number to conceal the district they represent.
6. Winners in each category shall receive certificate of recognitions/medals. All participants shall receive a certificate of participation.
7. Winning coaches shall receive a certificate of recognition while non-winning coaches will be given a certificate of participation.
8. Only official coaches can file an appeal to the Grievance Committee.
9. The decision of the judges is final and irrevocable.

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Contest Mechanics and Criteria for Judging

A. Harf Touch

COMPONENT AREA	ARABIC LANGUAGE
KEY STAGE	Key Stage One (1); Kindergarten or Grade One (1)
EVENT TITLE	Harf Touch
NO. OF PARTICIPANT/S	Kindergarten or Grade One (1) learner-participant who is 6-7 years old.
TIME ALLOTMENT	2 minutes
PERFORMANCE STANDARD	The learner demonstrates oral fluency on Arabic phonemes, phonetics, and alphabets by pronouncing the letters correctly with speed and accuracy through cognition and psychomotor.
DESCRIPTION	Harf Touch is a skill exhibition wherein blind-folded players touch the surface of the illustration board having an engraved Arabic letter. The players will identify and pronounce the correct name of the letter.
CRITERIA FOR PRESENTATION	There shall be one (1) point given for every Arabic letter that is correctly identify and pronounced by learner- participants.
EVENT RULES AND MECHANICS	
<ol style="list-style-type: none"> 1. There shall be one (1) contestant (male or female) per district ages six to seven (6-7) years old. 2. During the contest proper, contestants shall be seated at the designated holding area to refrain them from seeing the process undergone by the contestant on stage. 3. The facilitator shuffles the twenty-eight (28) letters and each participant is given one (1) minute to identify the letters. 4. One point is given for every letter correctly identified. 5. There shall be one (1) timekeeper, one (1) videographer and three (3) judges: the timekeeper signals the start and the end of the time, the videographer records the proceedings and the judges determine, validate and tally the number of the letters correctly identified. 6. The validated scores and time shall be posted immediately at the transparency board / score board. 7. Contestants with the highest number of correctly identified letters within one minute shall be declared winner. In case of a tie, the contestant with the shortest time used to identify the letters accurately shall be declared the winner. 8. The decision of the board of judges is final and irrevocable. 	
RESOURCE REQUIREMENTS	
The following shall be provided by the DTWG:	

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- a. Engraved Arabic Alphabet in A-4 size, landscape illustration board (white colored on top and mounted in black colored illustration board)

Font type: Traditional Arabic

Font size: 720 except t for letters kha (700) and ghayn (600)

- Note:** a. Prepare the letters in slide deck presentation prior to printing to pronounce the precise measurement.
b. Swimming goggles with lens covered with black cartolina
c. 3 judges will be identified by the CO

The following shall be provided by the host district:

- a. 1 Table and chair where Arabic letters will be placed
b. 1 Lapel or microphone
c. 1 Stop watch
d. 1 Bell/Buzzer
e. 3 Score sheets/ 1 Tally Sheet
f. 3 Pen/pencil
g. 1 Sound system with microphone
h. 1 Time Keeper
i. 1 Videographer
j. 3 Folder

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B. Arabic Language Spelling Bee

COMPONENT AREA	ARABIC LANGUAGE
KEY STAGE	Key Stage One (1) or Key Stage Two (2)
EVENT TITLE	Arabic Language Spelling “Imla” Contest
NO. OF PARTICIPANTS	One (1) learner-participant (ages 8 to 12) years old; (male or female) from Key Stage One (1) or Key Stage Two (2).
TIME ALLOTMENT	10 seconds Easy, 15 seconds Average and 30 seconds Difficult
DESCRIPTION	Arabic Language Spelling Contest is one of the features for the learners to showcase their listening and writing skills in Arabic Language.
CRITERIA FOR PRESENTATION	<ol style="list-style-type: none"> 1. Only one participant per district. 2. The participant will be given chalk and illustration board. 3. The Arabic Spelling Contest will be divided into 3 categories namely: <ul style="list-style-type: none"> ✓ Easy composed of 3 letter-words (10 Questions). ✓ Average composed of 4 letter-words (5 Questions). ✓ Difficult composed of 5 or more letter-words (5 Questions).

EVENT RULES AND MECHANICS
<ol style="list-style-type: none"> 1. There shall be one (1) contestant (male or female) per district ages eight to twelve (8-12) years old. 2. The medium of instruction to be used is Arabic Language. 3. There shall be three (3) rounds: easy, average and difficult. Each item will be given the following points: Easy - 1 point, Average - 2 points, Difficult - 3 points. 4. There shall be ten (10) words for every round, 3 syllables for easy, 5 question each for average and difficult round with 4 syllables and 5 syllables respectively. 5. Each word shall be read twice. The contestant shall write their answer in muskhah / cursive form within ten (10) seconds for easy round, fifteen (15) seconds for average and thirty (30) seconds for the difficult round on the illustration board provided. The contestant shall start writing after the word “uktubu” and immediately raise their meta-strips after the buzzer. 6. The scores shall be summed up after each round and it shall be posted in the tally board / score board. 7. In case of appeal, the contestant / official coach may raise the

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question/clarifications immediately after the item before the next word is read. Queries / clarifications done after the entire contest shall not be entertained.

8. Contestant with the highest points win. In case of a tie, clincher word shall be given and the first contestant to give the correct spelling shall be declared the winner.

RESOURCE REQUIREMENTS

- Illustration Board
- Chalk
- Timer keeper/ videographer
- Stop watch
- Bell/buzzer
- 3 score sheet
- 1 tally sheet
- 1 sound system
- 3 pencils
- 3 folder

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C. Islamic Values Quiz Bee

COMPONENT AREA	ISLAMIC VALUES
KEY STAGE	Key Stage One (1), Two (2) and Three (3)
EVENT TITLE	Islamic Values Quiz Bee
NO. OF PARTICIPANT/S	One (1) learner-participant (ages 9 to 14) years old; (male or female) from either Key Stage One (1), Key Stage 2, or Key Stage 3 male or female.
TIME ALLOTMENT	30 minutes
DESCRIPTION	Islamic Values Education Quiz Bee shall test the learner's knowledge and understanding on the cultures, traditions, practices and belief that promote peace by answering questions derived from Islamic Values Education subject.
CRITERIA FOR PRESENTATION	There will be 3 categories for the Islamic Quiz Bee such as: 1. Easy - 10 Questions 2. Average - 5 Questions 3. Difficult - 5 Questions
EVENTS RULES AND MECHANICS	
1. There shall be one (1) participant (male or female) ages nine to twelve (9-12) years old during the conduct of the Division Musabaqah.	
2. The officials for this category are the quizmaster, proctors, timekeeper and recorder.	
3. There shall be three (3) rounds of questions namely easy, average and difficult rounds. The easy round shall have ten (10) questions at one (1) point each. The average round shall have five (5) questions at two (2) points each. The difficult round shall have five (5) questions at three (3) points each.	
4. Questions in the easy and average round should be in multiple choice in nature with letter options. Difficult round question has no options; thus, the contestant shall write the correct answer on the illustration board provided. Wrong spelling in both English and Arabic is wrong. If answers are written in Arabic, it must be in Mushka form with complete vowels.	

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The correct spelling of the transliterated words shall be based on how it was written in the Madrasah curriculum and textbooks. The coverage of the questions in easy, average and difficult will be taken across all grade levels.

5. Each of the question shall be read twice by the quizmaster. After the second reading, the quizmaster will say “Go”. the contestant then will write their answer in the illustration board within ten (10) seconds for easy and average rounds and twenty (20) seconds for difficult round.
6. When the time is up, the timekeeper rings the bell/buzzer. The contestant then shall stop answering and show their answer to the proctor by raising their illustration board.
7. The Judges will check the answer of each contestant and record in the tally board, score sheet and tally sheet.
8. In case of appeal the contestants/ official coaches may raise the question / clarification immediately after the item before the next question is read.
9. Queries and clarification done after the entire contest shall not be entertained.
10. After each round, points shall be tabulated. The final scores will be tabulated after the difficult round and shall be posted in the tally board / score board / tally sheet.
11. The contestants with the highest points win. They will be declared as first, second, third and fourth place winners respectively.
12. In case of tie, a clincher round shall be given. The first one to give the correct answer shall be the winner. If no contestant is able to give the correct answer, another clincher question shall be given until a winner comes up.

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RESOURCE REQUIREMENTS

- Writing Sheets
- Writing pen
- Timer
- Board for recording of scores
- 4 1/8 illustration board
- 3 score sheet
- 1 tally sheet
- 1 tally board/white screen/projector

The following shall be provided by the host district:

Easy round (yellow) - 20 pcs.

Average round (light blue) - 20 pcs.

Difficult round (light pink) - 20 pcs

Clincher (light green) - 30 pcs.

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D. Qur'an Reading

COMPONENT AREA	Arabic Language Skills Competition													
KEY STAGE	Key Stage Two (2)													
EVENT TITLE	Qur'an Reading													
NO. OF PARTICIPANT/S	1 learner-participant (age 9-12 years old; (male or female) from Key Stage Two (2)													
TIME ALLOTMENT	5 minutes													
PERFORMANCE STANDARD	The learner demonstrates the proper way to pause, continue, and full stop in reading and reciting the verse (ayah)/ chapter (surah) with proper Tajweed, clear voice in Tawasot and stage presence.													
21st CENTURY SKILL/S	<ul style="list-style-type: none"> • Literacy Skills • Thinking Skills • Global Awareness 													
CREATIVE INDUSTRIES DOMAIN	Traditional Cultural Expressions Domain													
DESCRIPTION	Qur'an Reading is event category of Musabaqah that allows learner-participants to showcase their reading skills while developing their good speech habits. The Qur'an is the material to be used as it is an authentic source of stories and literature for Muslims.													
CRITERIA FOR PRESENTATION	<table border="1"> <thead> <tr> <th>Criteria</th> <th>Percentage</th> </tr> </thead> <tbody> <tr> <td>Tajweed/ Pronunciation</td> <td>40%</td> </tr> <tr> <td>Tawasot/ Chant</td> <td>30%</td> </tr> <tr> <td>Sawt/ Voice Clarity</td> <td>20%</td> </tr> <tr> <td>Hay'ah/ Stage Presence</td> <td>10%</td> </tr> <tr> <td>TOTAL</td> <td>100%</td> </tr> </tbody> </table>		Criteria	Percentage	Tajweed/ Pronunciation	40%	Tawasot/ Chant	30%	Sawt/ Voice Clarity	20%	Hay'ah/ Stage Presence	10%	TOTAL	100%
Criteria	Percentage													
Tajweed/ Pronunciation	40%													
Tawasot/ Chant	30%													
Sawt/ Voice Clarity	20%													
Hay'ah/ Stage Presence	10%													
TOTAL	100%													

EVENT RULES AND MECHANICS

- A. Each district shall have one (1) participant in the Qur'an Reading category as skills exhibition. The participants may either be male or female ALIVE learners, ages 9-12.
- B. Participants shall have a copy of the Qur'an for reading.
- C. Participants shall wear proper attire (black abaya and white hijab/kombong for female and white tawb/kimon with taqiyah/totob/kopya for male).

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D. Participants shall be seated on the floor with book stand and using a microphone in the actual reading of the selected Surah.

E. Reading of the selected Surah shall be done within five (5) minutes.

RESOURCE REQUIREMENTS

- Holy Qur'an
- Book stand
- Microphone
- Stopwatch
- Video recorder
- 3 score sheet
- 1 tally sheet

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Rubric for Qur'an Reading

CRITERIA	1	2	3	4
Tajweed/ Pronunciation 40%	Read the assigned Surah with 11 or more mispronounced letters.	Read the assigned Surah with 6-10 mispronounced letters.	Read the assigned Surah with 2-5 mispronounced letters.	Read the assigned Surah with perfect and accurate pronunciation.
Tawasot/ Chant Mastery 30%	Read the assigned Surah with 11 and above missed words.	Read the assigned Surah with 6-10 missed words.	Read the assigned Surah with 2-5 missed words.	Read the assigned Surah with perfect and accurate words.
Sawt/ Voice Clarity/ Enunciation 20%	Read the assigned Surah with 11 and above unclear words.	Read the assigned Surah with 6-10 unclear words.	Read the assigned Surah with 2-5 unclear words.	Read the assigned Surah with clear and loud voice.
Hay'ah/Stage Presence 10%	Read the assigned Surah with noticeable least confidence and incomplete attire.	Read the assigned Surah with noticeable less confidence and incomplete attire.	Read the assigned Surah with confidence but less proper attire	Read the assigned Surah with the following: <ul style="list-style-type: none"> • Proper attire jubbah/thawb and tutob • Proper placement of the hands • Apparent and strong confidence.

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E. Call to Prayer (Adhan)

COMPONENT AREA	ISLAMIC VALUES												
KEY STAGE	Key Stage One (1), Two (2) and Three (3)												
EVENT TITLE	Call to Prayer (Adhan) for Dhuhr												
NO. OF PARTICIPANT/S	One (1) learner-participant who is six (6) to eleven (11) years old during the conduct of 2023 Division Musabaqah/RFOT.												
TIME ALLOTMENT	Five (5) minutes												
DESCRIPTION	Call to Prayer (Adhan) is an event category of 2023 Division Musabaqah that is an act of calling the Muslim (Islam Believers) perform a Salah (Prayer).												
CRITERIA FOR PRESENTATION	<table border="1"> <thead> <tr> <th>Criteria</th> <th>Score</th> </tr> </thead> <tbody> <tr> <td>Pronunciation</td> <td>35%</td> </tr> <tr> <td>Mastery</td> <td>20%</td> </tr> <tr> <td>Voice Clarity / Enunciation</td> <td>35%</td> </tr> <tr> <td>Stage Presence</td> <td>10%</td> </tr> <tr> <td>TOTAL</td> <td>100%</td> </tr> </tbody> </table>	Criteria	Score	Pronunciation	35%	Mastery	20%	Voice Clarity / Enunciation	35%	Stage Presence	10%	TOTAL	100%
Criteria	Score												
Pronunciation	35%												
Mastery	20%												
Voice Clarity / Enunciation	35%												
Stage Presence	10%												
TOTAL	100%												
EVENT RULES AND MECHANICS													
<p>A. There shall be one (1) male participant from any grade level aged 6 to 12 years old. B. The participants shall perform the Adhan verbally. C. A maximum of 5 minutes will be given to each participant including the preparation. A deduction of 0.5 points will be deducted per minute of the participants exceeded. D. A microphone stand or lapel should be available as the participants may use both hands in performing the Adhan. E. The participant with the highest score wins the competition.</p>													
RESOURCE REQUIREMENTS													
<ul style="list-style-type: none"> • Microphone with stands/Lapel • Timer/Buzzer • Participant must wear the Muslim cultural attire (Jubah/Tawb/Kimon with taqiyah/tutob/Kopya. • 3 score sheet • 1 tally sheet 													

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Enclosure No. 2 DM No. 949 s. 2023

Technical Working Group

Chairman: Asuncion C. Ilaos – Division MEP Focal Person

Co- Chairman: German E. Deza – Division MEP Alternate Focal Person

Members:

Name	Designation	Task
Basilisa B. Hernandez	Secondary ALS Coordinator	Facilitator
Rico Vittorio M. Flavier	DALSC- GECS	Facilitator/Documenter/ Videographer
Norhaima M. Sultan	School MEP Coordinator	Facilitator
Elmira S. Verzosa	DALSC- Atimonan II	Canvasser/Contest Facilitator- Arabic Spelling Bee
Princess Arvhee C. Gajulin	CALSI- Gumaca BP-OSA	Canvasser
Dairyl P. Virrey	CALSI- Gumaca BP-OSA	Physical Facilities/ Canvasser
Ace B. Paulite	DALSC- GWCS	Physical Facilities/Contest Facilitator- Adhan & Qur'an Reading/ Sound system
Leo C. Baldonado	CALSI- Gumaca BP-OSA	Physical Facilities/ Contest Facilitator- Adhan & Qur'an Reading
Loresa L. Rongalerios	CALSI- Gumaca BP-OSA	Registration/Time Keeper/ Registration/ Contest
Floride Nimfa Q. Villanueva	MT- GECS	Facilitator- Islamic Values Quiz Bee
Miah Christine S. Flavier	Secondary ALS Coordinator- GECS	Registration/ Contest Facilitator- Islamic Values Quiz Bee
Lodeth Cristy L. Asinas	CALSI- Gumaca BP-OSA	Food and Refreshment
Elaine U. Acuña	DALSC- Atimonan I	Food and Refreshment
Marjorie A. Decena	CALSI- Atimonan I	Food and Refreshment
Augustine S. Gonzales	CALSI- Panikihan NHS	Contest Facilitator- Harf Touch

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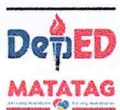
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Arvin Y. Esteron	CALSI- Panikihan NHS	Contest Facilitator- Harf Touch
April F. Bulanon	Teacher II- Gumaca NHS	Quiz Master- Islamic Values Quiz Bee/
Abdulrahim C. Andaman	Municipal Election Assistant II	Quiz Master- Arabic Spelling Bee
Najiba M. Hashim	ALIVE Teacher	Coach
Vincent A. Abarquez	ALIVE Teacher	Coach
Rodrigo R. Barreno III	ALIVE Teacher	Coach
Teodosio F. Lakian, PhD.	Principal IV	Jury
Lourdes M. Tan	PSDS- Gumaca West	Jury
Marlon M. Raneses, PhD.	PSDS- Gumaca East	Jury
Susana P. Nera	PSDS- Atimonan I	Jury
Caridad C. Grimaldo	PSDS- Atimonan II	Jury
Meilani L. Adan	PSDS- Lopez West	Jury
Carmelo Eusebio P. Altamira	PSDS- Calauag East	Jury

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Enclosure No. 3 to DM No. 949, s. 2023

DIVISION MUSABAQAH "SKILLS EXHIBITION"

December 9, 2023

ENTRY FORM

District: _____

Coach: _____

NAME	CATEGORY	SCHOOL	AGE	GRADE AND ALIVE LEVEL

ALIVE Teacher

Recommending Approval

School Principal

Public Schools District Supervisor

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